

What's New On Your W-2

Employer Name will be displayed on W-2

- In addition to TotalSource, the employer name will also be listed on the W-2 in Box C
- Some employer names may be abbreviated due to a 27 character limit

IRS Verification Code will be added to W-2

- ADP has been asked to partner with the IRS to display a "Verification Code" on W-2's for the 2016 tax season
- This verification code is an attempt by the IRS to help protect against tax-related identity theft and refund fraud.
- Box has been added to say "Verification Code"
- ADP will add verification codes to the W-2 forms. A unique 16-position alphanumeric code (ex: XXXX-XXXX-XXXX-XXXX) will appear in Box 10. *See below image.*
 - Code will only appear on Copies B (Federal) and C (Employee Copy)
 - Code will not appear on the following copies:
 - Employer Copy
 - SS Administration Copy
 - State and Local Copy

Employee Reference Copy				2016 W-2 and EARNINGS SUMMARY				ADP®																																																	
W-2 Wage and Tax Statement 2016				This blue Earnings Summary section is included with your W-2 to help describe portions in more detail. The reverse side includes general information that you may also find helpful.																																																					
Copy C for employer's records				1. The following information reflects your final 2016 pay stub plus any adjustments submitted by your employer.																																																					
d Control number	Dept.	Corp.	Employer use only	Gross Pay	35,000.00	Social Security Tax Withheld	2,172.34	NY State Income Tax	1146.65																																																
216543 ROSE/ABC	100	AABB	A 223	Fed. Income Tax Withheld	2,520.00	Medicare Tax Withheld	508.05	Local Income Tax	751.60																																																
c Employer's name, address, and ZIP code				2. Your Gross Pay was adjusted as follows to produce your W-2 Statement.																																																					
ADP TOTALSOURCE CO XXI INC ACME SUPPLIES CORPORATION 10200 SUNSET DRIVE MIAMI FL 33173 Batch# 00001				<table border="1"> <thead> <tr> <th></th> <th>Wages, Tips, Other Compensation</th> <th>Social Security Wages</th> <th>Medicare Wages</th> <th>NY State Wages, Tips, Etc.</th> <th>NYC RES Local Wages, Tips, Etc.</th> </tr> <tr> <th></th> <th>Box 1 of W-2</th> <th>Box 3 of W-2</th> <th>Box 5 of W-2</th> <th>Box 16 of W-2</th> <th>Box 18 of W-2</th> </tr> </thead> <tbody> <tr> <td>Gross Pay</td> <td>35,000.00</td> <td>35,000.00</td> <td>35,000.00</td> <td>35,000.00</td> <td>35,000.00</td> </tr> <tr> <td>Plus</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>GTL (C-Box 12)</td> <td>37.80</td> <td>37.80</td> <td>37.80</td> <td>37.80</td> <td>37.80</td> </tr> <tr> <td>Less</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>401(k) (D-Box 12)</td> <td>2,100.00</td> <td>N/A</td> <td>N/A</td> <td>2,100.00</td> <td>2,100.00</td> </tr> <tr> <td>Reported W-2 Wages</td> <td>32,937.80</td> <td>35,037.80</td> <td>35,037.80</td> <td>32,937.80</td> <td>32,937.80</td> </tr> </tbody> </table>							Wages, Tips, Other Compensation	Social Security Wages	Medicare Wages	NY State Wages, Tips, Etc.	NYC RES Local Wages, Tips, Etc.		Box 1 of W-2	Box 3 of W-2	Box 5 of W-2	Box 16 of W-2	Box 18 of W-2	Gross Pay	35,000.00	35,000.00	35,000.00	35,000.00	35,000.00	Plus						GTL (C-Box 12)	37.80	37.80	37.80	37.80	37.80	Less						401(k) (D-Box 12)	2,100.00	N/A	N/A	2,100.00	2,100.00	Reported W-2 Wages	32,937.80	35,037.80	35,037.80	32,937.80	32,937.80
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e/f Employee's name, address and ZIP code				Note - Fringe benefits include: TUITION REIMBURSEMENT: \$500.00 CAR ALLOWANCE: \$500.00																																																					
JANE HARPER 101 MAIN STREET ANYTOWN, USA 12345				3. Employee W-4 Profile. To change your Employee W-4 Profile Information, file a new W-4 with your payroll dept.																																																					
b Employer's FED ID number	12-1233338	a Employee's SSA number	999-99-9999																																																						
1 Wages, tips, other comp.	32937.80	2 Federal income tax withheld	2520.00																																																						
3 Social security wages	35037.80	4 Social security tax withheld	2172.34																																																						
5 Medicare wages and tips	35037.80	6 Medicare tax withheld	508.05																																																						
7 Social security tips		8 Allocated tips																																																							
Verification Code	1234-5678-9123-4567	10 Dependent care benefits																																																							

What should worksite employees be doing with these verification codes?

- The employee should enter or import the code only if requested by the tax preparation software – not all systems will accept the Verification Code at this time
- If employee is filing a paper return, this code will not be required

Additional Notes:

- IRS will not delay or reject any W2 filings if the code is omitted
- Verification code will not appear on any W2 corrections or reprints of W-2 forms.